Ontario

Ministry of Health and Long-Term Care

Assistive Devices Program (ADP)
5700 Yonge Street, 7th Floor
Toronto ON M2M 4K5
Tel: 416 327-8804
Toll-Free: 1 800 268-6021
TTY: 416 327-4282
TTY: 1 800 387-5559

Application for Funding Orthotic Devices

OR1

Section 1 – Applicant's Biographical Information

Last Name	First Name	Middle Initial

Health Number (10 digits)	Version	Date of Birth (yyyy/mm/dd)	Gender
			☐ Male ☐ Female

Name of Long-Term Care Home (LTCH) (if applicable)

Address

Unit Number	Street Number	Street Name

Lot/Concession/Rural Route	City/Town	Province	Postal Code
		ON	

Home Telephone Number	Business Telephone Number
	ext.

Confirmation of Benefits

I am receiving social assistance benefits ☐ Yes ☐ No

If yes, please check one
- ☐ Ontario Works Program (OWP)
- ☐ Ontario Disability Support Program (ODSP)
- ☐ Assistance to Children with Severe Disabilities (ACSD)

I am eligible to receive coverage for Orthotic Devices from

- Workplace Safety & Insurance Board (WSIB) ☐ Yes ☐ No
- Veterans Affairs Canada (VAC) – Group A ☐ Yes ☐ No

Section 2 – Devices and Eligibility

Diagnosis (to be completed by Physician/Nurse Practitioner)

Device(s) Required: (to be completed by Authorizer)

Cranial

☐ Orthoses ☐ Additions ☐ Modification

Spinal

☐ Cervical ☐ Cervico-Thoraco-Lumbo-Sacral ☐ Cranial-Cervical-Thoracic ☐ Thoraco-Lumbo-Sacral

☐ Lumbo-Sacral ☐ Scoliosis ☐ Additions ☐ Modification

Lower Extremity

Ankle-Foot	☐ Left	☐ Right	☐ Hip	☐ Standing Frames
Knee-Ankle-Foot	☐ Left	☐ Right	☐ Reciprocating Gait Mech*	☐ Additions
Knee	☐ Left	☐ Right	☐ Components	☐ Modification
Hip-Knee-Ankle-Foot	☐ Left	☐ Right		

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Applicant's Last Name	First Name	Health Number (10 digits)	Version

Upper Extremity

Hand-Finger	☐ Left	☐ Right	☐ Additions	
Wrist-Hand-Finger	☐ Left	☐ Right	☐ Components	
Wrist-Hand	☐ Left	☐ Right	☐ Modification	
Elbow-Wrist-Hand-Finger	☐ Left	☐ Right		
Elbow	☐ Left	☐ Right		
Shoulder-Elbow	☐ Left	☐ Right		
Shoulder-Elbow-Wrist-Hand-Finger*	☐ Left	☐ Right		

Price Not Listed

☐ Wrist-Hand-Finger ☐ Shoulder-Elbow ☐ Shoulder-Elbow-Wrist-Hand-Finger*

***Highly Specialized Orthoses**

Reason for Application (check one) (to be completed by Authorizer)

☐ First access to ADP for Orthotic Devices

☐ Additions and Components for Orthotic Device(s)

☐ Replacement of Previously ADP Funded Orthotic Device(s)

☐ Modification or Adjustments to Orthotic Device(s) (complete Modifications section below)

Replacement and/or Modification Required Due To: (check as applicable) (to be completed by Authorizer)

☐ Change in medical condition

☐ Physical Growth / Atrophy

☐ Normal wear (and applicant confirms that it is no longer under warranty)

Modification or Adjustment Required: (complete if applicable) (to be completed by Vendor)

Device being modified

Description of modification required (Note: Cost of Modification must be a minimum of $100 and cannot exceed 30% of the replacement cost)

Technical Time _____ Hours	Clinical Time _____ Hours	Material Cost _____	Total Cost _____

Special Approval Requested – Price Not Listed: (complete if applicable) (to be completed by Vendor)

☐ Applicant requires an orthosis whose price is not listed in the ADP Product Manual

Device required

Technical Time _____ Hours	Clinical Time _____ Hours	Material Cost _____	Total Cost _____

Special Approval Requested – Hybrid Device: (complete if applicable) (to be completed by Authorizer)

☐ Applicant requires a hybrid device (combination orthotic / prosthetic device)

Device required

Confirmation of Applicant's Eligibility: (answer required) (to be completed by Authorizer)

1. Applicant has a long-term physical disability related to their diagnosis. ☐ Yes ☐ No
2. Applicant requires the use of an orthosis on an ongoing daily basis to improve function in a variety of activities of daily living. ☐ Yes ☐ No

Applicant's Last Name	First Name	Health Number (10 digits)	Version

Section 3 – Applicant's Consent & Signature

Note: This section of the form may be signed only by the applicant or his or her agent

I consent to the Ministry of Health and Long-Term Care (the Ministry) collecting the information I provide on this form for the purpose of assessing and verifying my eligibility to receive benefits under the Ministry's Assistive Devices Program (the "Program"). In addition, I consent to the Ministry and the Workplace Safety and Insurance Board (WSIB) collecting, using and disclosing personal information about me, including the information on this form and information related to my entitlement to health care benefits under the *Workplace Safety and Insurance Act* ("WSIA"), for the purpose of assessing and verifying my eligibility to receive benefits under the Program and WSIA.

The Ministry and WSIB will limit the information that they exchange about me to only that information that is necessary for the purpose above.

The Ministry will only use and disclose my personal health information in accordance with the *Personal Health Information Protection Act,* 2004, and the Ministry's "Statement of Information Practices" which is accessible at www.health.gov.on.ca. In addition, the WSIB will collect, use and disclose personal information about me from the Ministry for the purpose of administering and enforcing the WSIA.

I understand that if I choose to withhold or withdraw my consent to the collection, use and disclosure of this information by the Ministry or WSIB, I may be denied coverage under the Program.

For more information on the Ministry's Information Practices, or the collection, use or disclosure of the personal information on this form, call 1 800 268-6021/416 327-8804 or TTY: 416 327-4282 or write to the Program Manager, 5700 Yonge Street, 7th Floor, Toronto ON M2M 4K5.

I have read the Applicant Information Sheet, understand the rules of eligibility for ADP and am eligible for the equipment specified.

I certify that the information I have provided on this form is true, correct and complete to the best of my knowledge. I understand that this information is subject to audit.

Signature	☐ Applicant ☐ Agent	Date (yyyy/mm/dd)

If the above signature is not that of the applicant, specify relationship and complete contact information below

☐ Spouse

☐ Parent

☐ Legal Guardian

☐ Public Trustee

☐ Power of Attorney

Last Name	First Name	Middle Initial

Address

Unit Number	Street Number	Street Name		
Lot/Concession/Rural Route	**City/Town**		**Province**	**Postal Code**
			ON	

Home Telephone Number	Business Telephone Number ext.

Section 4 – Signatures

Physician/Nurse Practitioner Signature (if applicable)

I hereby certify that I have personally assessed the applicant in person and determined that the applicant has a chronic physical disability requiring the regular use of the prescribed Orthotic Device(s).

☐ Physician ☐ Nurse Practitioner

Physician/Nurse Practitioner's Last Name	Physician/Nurse Practitioner's First Name
Business Telephone Number ext.	**Ontario Health Insurance Billing No (6 digits)**

Physician/Nurse Practitioner's Signature	Date Signed (yyyy/mm/dd)

Applicant's Last Name	First Name	Health Number (10 digits)	Version

Authorizer's Signature and Confirmation of Applicant's Eligibility

I hereby certify that I have personally assessed the applicant in person. Based on my assessment of this individual's medical requirements, I have confirmed his/her eligibility for funding assistance in accordance with all ADP funding guidelines. I have advised the applicant or his/her agent that he/she may purchase the ADP approved equipment from the ADP Registered Vendor of their choice, and have provided a list of ADP Registered Vendors in the applicant's community for their use.

Authorizer's Last Name	Authorizer's First Name
Business Telephone Number ext.	ADP Authorizer Registration Number
Authorizer's Signature	Assessment Date (yyyy/mm/dd)

Rehabilitation Assessor Signature (if applicable)

I certify that I have conducted a rehabilitation assessment of the applicant. I confirm that the applicant requires the use of the indicated Orthotic Device(s) for a range of daily activities within the ADP eligibility guidelines.

Rehabilitation Assessor's Last Name	Rehabilitation Assessor's First Name
Business Telephone Number ext.	ADP Authorizer Registration Number
Rehabilitation Assessor's Signature	Assessment Date (yyyy/mm/dd)

Vendor Information

I hereby certify that the applicant has received or will receive the item(s) as authorized and the information provided is true and accurate.

Vendor Business Name	ADP Vendor Registration Number
Vendor Representative's Last Name	Vendor Representative's First Name
Position Title	Business Telephone Number ext.
Vendor Location	
Vendor Representative's Signature	Date (yyyy/mm/dd)

Note: Attachments will not be considered by the Assistive Devices Program

It is an offence punishable by fine and/or imprisonment to knowingly provide false information to obtain funding.